

CAMBRIDGE CITY COUNCIL

REPORT OF: Democratic Services Manager

TO: Civic Affairs Committee

28/1/2015

WARDS: None directly affected

MUNICIPAL YEAR 2015/16

1 INTRODUCTION

The report seeks approval to the Council's meeting calendar for the Municipal Year 2015/16.

2. RECOMMENDATIONS

To agree the meetings calendar attached.

3. BACKGROUND

3.1 This committee sets the forward programme of dates for the Council and committee meetings, following consultation with Leaders of all party groups (who were informed on 24.12.14). Area Committees agree dates in the next couple of months. The proposed calendar respects conventions of avoiding school holidays and political party conferences where possible.

3.2 The calendar reflects a similar pattern to 2014/15 with some following changes which reduce the number of scheduled meetings in the calendar:

- quarterly Development Plan Scrutiny Sub-Committees (special meetings may still be called if necessary)
- deletion of the S&R Scrutiny Committee in late September (the Mid Year Financial Review will be reported to the October meeting).
- deletion of January and March Civic Affairs Committee, replacing these with a meeting in February.

4. **CONSULTATIONS**

Officers in Internal audit, Planning and Finance have been consulted on the changes proposed.

5. **OPTIONS**

The Committee can suggest alternatives to the calendar proposed.

6. **IMPLICATIONS**

- (a) **Financial Implications** n/a
- (b) **Staffing Implications** n/a
- (c) **Equality and Poverty Implications**

The calendar spreads the meetings across the days of the week (Monday-Thursday) and the hours of the day. There are more meetings in the late afternoon/evening to suit councillor preferences.

- (d) **Environmental Implications**
- (e) **Procurement**
- (f) **Consultation and communication**
- (g) **Community Safety**

BACKGROUND PAPERS: The following are the background papers that were used in the preparation of this report: None

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